



Centre for Asian Legal Studies Faculty of Law

CALS Research Associate & Associate Editor of the Asian Journal of Comparative Law

The Centre for Asian Legal Studies (CALs) at the Faculty of Law, National University of Singapore, is inviting applications from suitable candidates for the above **full-time position**, which involves a **one-year renewable** contract of employment **from June 2017**. The position is a research position, in the field of Asian legal studies, relevant to CALs research agenda, and assistance generally with the research projects at the Centre. The position will also involve the performance of duties as Associate Editor of the Asian Journal of Comparative Law (AsJCL)—which is an Asian Law Institute (ASLI) Journal that is published by Cambridge University Press.

For information about CALs please visit <http://law.nus.edu.sg/cals/>. For information about the Journal please visit www.AsJCL.org

Duties

- Subject to the standard NUS terms as to annual leave, the appointee will be expected to be in residence throughout the term of the appointment. NUS policies allow absence for field work, where approved, for up to 90 days in the academic year.
- The appointee will also act as Associate Editor of the Asian Journal of Comparative Law. In this capacity the appointee will work under the general direction of the Editor-in-Chief and Deputy Editor of the Journal, and will be responsible for administrative work relating to the planning of ordinary and special issues (there are two issues per year); workflow relating to submitted articles, including the oversight of copy-editing and production issues; and liaison with authors, the publisher (Cambridge University Press), editors, and reviewers.
- The appointee will be expected to develop a research agenda related to CALs research agenda, including undertaking substantial research projects leading to publication during the term of the appointment. Such research may include, but is not limited to, the writing of articles for publication in refereed journals, contributing to book chapters in edited collections, and preparing a monograph or other book for publication. The appointee will be required to present his or her ongoing research, and to participate in and contribute to CALs events.
- The appointee will also be expected to assist in ongoing research projects at CALs as a research assistant. The goal of this work will be to help advance the research agenda of CALs and facilitate the development of the appointee's research skills.

Requirements

1. Applicants are expected to be of exceptional calibre, having at least attained an undergraduate degree in law (at the time when the appointee joins CALs)—with a graduate degree in law being preferred.

2. A criterion for selection will be the applicant's potential for excellent research. Existing research, especially published research, broadly in the field of Asian legal studies—which includes Singapore legal studies—will be considered favourably. Applicants are required to submit a proposed research plan with their applications.
3. A further selection criterion will be the applicant's experience and knowledge of journal editing and ability to contribute as a Research Assistant in major research projects. Experience in editorial and research assistant work will be a significant advantage. Skill and accuracy in copyediting is also a requirement.
4. Applicants are expected to display a high level of academic professionalism, with good organisational and inter-personal skills and an exceptional eye for detail. An exceptionally strong command of the English language is required.

Application procedure

Applications should be sent by email to cals@nus.edu.sg by **10 April 2017**. These must comprise:

- a cover letter explaining the applicant's interest in the position;
- a curriculum vitae;
- a list of publications, if applicable;
- a writing sample;
- academic transcripts of all undergraduate and graduate studies (if studying for a current degree, please include a list of current courses);
- at least two referees who may be contacted for a reference; and,
- research plans for the next year.